

Welcome back to an exciting new year. The best way to begin a new school year is to fully comprehend a teacher's expectations so that each student will have every opportunity to achieve success in the class.

Supplies ~ The following items are the supplies needed for class:

1. One 3-ring binder (and **plenty** of looseleaf paper)
2. A one subject **graph paper** notebook or a lot of graph paper
3. A pencil each day
4. A ruler
5. A charged laptop
6. Each student will need a scientific calculator or a calculator app (we will be using graphing calculators in class, and one will eventually be needed for home assignments. Information regarding graphing calculator apps can be found on my website).

General Procedures ~ Students are expected to:

- Come to class prepared everyday (binder, looseleaf paper, something to write with, charged laptop)
- Arrive on time, ready to learn when the bell rings. One unexcused lateness per quarter is a warning; **any** unexcused lateness thereafter is after-school detention.
- Be respectful and courteous toward fellow classmates and the teacher at all times, including raising your hand to ask/answer a question and remaining seated throughout the period.

Grades ~ Quarterly grades will be calculated based on the following percentages:

Tests ~ 40% Quizzes ~ 20% Homework ~ 25% Classwork ~ 15%

- Any test or quiz missed due to absence **must** be made up within 7 days.

Homework ~ Homework is assigned every night and will be checked on a regular basis.

- Homework is due the day after it is assigned. Points for completed homeworks will be added up and used to calculate the quarterly homework grade.
- Homework missed due to absence must be made up within 1 week for full credit. It is the student's responsibility to show me made up homework due to absence. **Late homework cannot be made up.**
- For each homework problem all work must be shown. **A list of answers is not acceptable and will not be considered a completed homework.**

Technology ~ Students are expected to:

- Know how to log on to **Microsoft Teams**, find their classes and assignments, and upload assignments.
- Use **Ms. Wist's Website** at <https://mswist.weebly.com> to download notes, assignments, and other resources.

Please review this with your child, then complete the Form on Microsoft Teams by Monday, September 11th. Students will be expected to have all the necessary supplies by that date. If you find that your child is having difficulties with the subject matter, please encourage them to ask for help. If any questions or concerns should arise, please feel free to contact me any time by email at kwist@bufsd.org or by phone at 434-2473. Together we can make this a successful year for your child.

Sincerely,
Ms. K. Wist