1) To begin to solve a word problem, you must:

# DEFINE your variable / IDENTIFY the unknown <br> Decide what are you trying to solve for? 

## Use the statement,

LET $\mathrm{x}=$ $\qquad$
( $99 \%$ of the time, you will LET $x=$ whatever comes at the end of the sentence)
2) Once you have your first "LET" statement, determine if other "LET" statements are needed. PLEASE NOTE, other "LET" statements will NOT be "LET x ="!!! The other "LET" statements will be based on your first "LET" statement.

For example:
Comes at the end of the sentence

Bobby is 8 years older than Troy. Twice Bobby's age increased by 3 times Troy's age is 81 . Find the ages of both boys.

which is what you are letting $\mathrm{x}=$
Since you need 2 "LET" statements:

$$
\text { Let } x=\text { Troy's age (comes at the end of the sentence) }
$$

Let $\mathrm{x}+8=$ Bobby's age (based on Troy's age being x )
3) It is time to create your equation. The key to this is reading the problem very
S - L - O - W - L - Y!!!!!

Each word or phrase is a clue to help you translate the words into a mathematical equation. Use the previous notes to help you translate words into mathematical symbols.

Using the above example, the equation is: $\quad 2(x+8)+3 x=81$
4) FINALLY, EVERY WORD PROBLEM ENDS WITH A STATEMENT!!! By doing this, you are forced to look back and answer the specific question being asked.

Once you solve the above equation, you get $x=13$, but your FINAL answer is: Troy's age is 13 and Bobby's age is 21.
Use the following template to solve word problems.

| Let Statements | Equation | Solve | Statement/Sentence |
| :---: | :---: | :---: | :---: |
| Determine \# of "Let" statements needed Write them beginning with <br> Let $\mathrm{x}=$ $\qquad$ | - Set up equation USING the "Let" statements just written <br> - Start with your EQUAL sign | Solve the equation using <br> - Distribute <br> - Combine <br> - Eliminate | Substitute the value for x back into the "Let" statements to write your sentence answering the question being asked |

## Other Helpful Hints:

- Use parenthesis when necessary (it is important to know when you must distribute).
- If the problem says one side exceeds the other by a certain number, be careful which side you are adding to. Remember you add to the smaller side to set them equal.
- For ratio problems, break up the ratio and put " $x$ " next to each number.

